

Stevenson Memorial Hospital Meeting of Board of Directors

January 5, 2017

Physical Therapy Department

5:00 p.m.

In attendance:

Elected Directors: Michael Martin, Board Chair; Darlene Blendick (via teleconference); Colleen Butler (via teleconference); Alan Dresser; Wendy Fairley; Robert Jurmalietis; Mike MacEachern; Catherine Morden; John Murray; Jan Tweedy

Ex Officio Directors: Jody Levac, President & CEO; Carrie Jeffreys, Chief Nursing Executive; Marg Barber, Board Chair, Foundation

Staff: Paul Heck, Chief Financial & Information Officer

Regrets: Paul Edmonds; Diane Munro, President SMH Auxiliary; Dr. B. Nathanson, Chief of Staff; Dr. S. Ambreen, President of Medical Staff; Dr. I. Khalil, Vice-President of Medical Staff

Guest: Melody Craggs, SMH Foundation

1. WELCOME & CALL TO ORDER

1.1 Quorum

M. Martin welcomed the Directors to the meeting and advised there was a quorum.

1.2 Declaration of Conflict of Interest

M. Martin reminded those in attendance of their responsibilities as Board members with respect to the conflict of interest as outlined in the Corporation's Bylaws and asked if anyone present wished to declare a conflict of interest. No declarations were made.

1.3 Amendments to the Agenda

The Report of the Executive Committee was moved to the beginning of the agenda.

Motion: Moved by A. Dresser, seconded by C. Morden.

"That the Board of Directors accepts the agenda as amended"

All in favour. Motion passed.

2. EXECUTIVE COMMITTEE

2.1 Meeting held December 9, 2016

M. Martin provided a verbal update on the December 9th Executive meeting which focused on the critical issues facing the Hospital related capital and operating costs of the HIS project and redevelopment.

The Executive Committee agreed that the immediate priority is the HIS project as the McKesson system is sun setting in 2018.

As a result of the delayed Stage 1 approval, the 2018 shovel ready date is no longer applicable. The Stevenson Redevelopment Committee will be asked to recommend a new shovel ready date as the Hospital will commence with Stage 2 in the New Year.

At this point in time, Paul Heck joined the meeting.

The Board agreed with the Executive Committee, that the HIS project is the priority and the Hospital will be looking to the Foundation to fund the capital costs while the Hospital funds the operating costs.

3. PRESENTATIONS

3.1 Naming Rights

M. Barber reviewed the Naming Rights proposal circulated with the agenda and highlighted the Foundation's recommendation. She advised that the Foundation is looking for Board approval as one of their Redevelopment Lead Donors is looking for this information. Upon discussion, the Board provided some amendments to the proposal.

At this point in time J. Murray left the meeting.

Motion: Moved by A. Dresser, seconded by D. Blendick.

That the Board of Directors approves the amended naming opportunities document presented by the Stevenson Memorial Hospital Foundation for the purposes of presentation to donors for naming rights and that this presentation may be updated from time to time. The term of naming rights will be for the life of the area (not to exceed 25 years) or the life of the equipment.

All in favour. Motion Carried.

At this point in time, Melody Craggs let the meeting.

4. CONSENT AGENDA

4.1 Board of Directors – December 1, 2016

Motion: Moved by M. MacEachern, seconded by J. Tweedy.

"That the Board of Directors accepts the consent agenda a presented."

All in favour. Motion passed.

5. FINANCIAL HEALTH

5.1 Update on HIS Partnership Negotiations

P. Heck provided an update on the HIS Partnership negotiations advising that key principles are being discussed for the Letter of Intent and finalizing the capital and operating costs.

6. REPORTS

6.1 Report of President & CEO

J. Levac provided the following updates:

- Stevenson remains to have the 2nd fastest Emergency Room for wait times of the 74-high volume Ontario hospitals.
- Stage 2 Kick Off Meeting held earlier this week with the Steering Committee.
- Upcoming Political Engagements at Stevenson:
 - January 25th – Sharon Lee Smith, Associate Deputy Minister, Policy & Transformation
 - January 30th - Melissa Farrell, Associate Deputy Minister, Health System Quality & Funding Division
 - February 3rd – Patrick Brown, Conservative Provincial Leader
- The Staff Holiday Celebration Party held in the café on December 15th was a success. The “Ugly Christmas Sweater” theme party was held instead of the usual Christmas Party at the Legion further to feedback received from a staff survey.

6.2 Report of Chief of Staff

- There was no report as Dr. Nathanson was unable to attend the meeting.

6.3 Report of President of Medical Staff

- There was no report as Dr. Ambreen was unable to attend the meeting.

6.4 Report of Chief of Nursing Officer

C. Jeffreys provided the following updates:

- The new Manager (Julie Larouz) of Paramedical Services is starting on Monday.
- Further to the Ontario Lab Accreditation (OLA) survey the fall; the Hospital is submitting its OLA report addressing all of the major and minor non-conformities.
- Stevenson will receive \$47,917 one-time funding for 2016/17 to support planning and implementation of a Restorative Care Project.
- Hospitals across the Province, including Stevenson, are experiencing surge and capacity issues due to the influenza outbreak.

6.5 Report of Foundation

In addition to her report, M. Barber highlighted the following:

- Restructured the Foundation Office with the creation of an Executive Director position (Tanya Wall) who will be the point of contact for the organization at the staff leadership level.
- Referenced the Case for Support circulated with her report; will be looking for the Board to approve at its February meeting.

6.6 Report of Board Chair

M. Martin advised that his report was covered under the report of the Executive Committee.

***Motion: Moved by J. Tweedy, seconded by C. Morden.
"That the Board of Directors receives all reports as presented"
All in favour. Motion passed.***

7. In Camera Session

***Motion: Moved C. Morden, seconded by W. Fairley.
"That the Board moves to the in-camera session." All in favour. Motion passed.***

***Motion: Moved by M. MacEachern, seconded by R. Jurmalietis.
"That the Board move back into the open session." All in favour. Motion passed.***

8. Next Meeting Date

The next Board meeting will be held on Thursday, February 2, 2017.

There being no further business, the meeting adjourned at 8:20 p.m.



Michael Martin, Board Chair

Recording Secretary: Sharon Knisley